



Town of Vienna Web Site Address: www.viennawi.gov

October, 2025

PUBLIC HEARING FOR COMPREHENSIVE PLAN

On Monday, September 29th, a public hearing was held at the town hall to discuss the current proposed comprehensive plan. This plan is required by state statute to be updated by each municipality every 10 years. The last plan for the town was adopted in 2012 so the town began looking into this project in late 2023, budgeting for the work to begin in 2024. After holding monthly open Plan Commission meetings, the town completed most of the review in Spring 2025. However, some areas still needed updating so the final changes were made and the Plan Commission adopted the proposed plan by Resolution at the August 11, 2025 meeting. Since then there have been many residents attending the board meetings to provide feedback on the plan. Many emails with comments were sent into Dane County Planner and the Town office for review, some in support for the new plan and some against the plan. The outcome will be reflected in the next meeting scheduled for October 6, 2025.

Town's New Website

The town has recently received a fresh new look on our website. Every few years contractually, Town Web, our Vendor, sets up a newer version that includes enhancements and updates. The software industry is always changing so the need to upgrade programs is typical with contracted services. If you take a look and see something that should be changed, added or maybe a link does not work, please let the office know. We try to check on these sort of things but cannot find everything.

2025 Property Tax Bills

It is that time of year when questions about the property tax bills start to arise. This year the deadline for mailing out property tax bills is Monday, December 15th. Before the final bills can be processed, Town budget needs to be completed to determine the mil rate. Once this and other information is reviewed and approved, it is sent to Dane County and the tax bills are printed. Information about in person tax collections will be enclosed with your tax bill.

Union Cemetery

The Vienna Union Cemetery is located on State Hwy 113, south of Cuba Valley Road and North of Maier Road. The town has an interactive map of the cemetery for public use when locating a relative or looking for a plot to purchase. The link for this map can be found on our website under the community link. The cost for one burial plot is \$600. This can be used for one full burial and one cremation or the burial of two cremations. For more information, please call the office or check our website.

2026 Draft Budget Review

The Vienna Town Board will review a 2026 draft budget for discussion at the next two meetings in October. This will include finances, road projects, future expenditures and review of the towns levy limit. Members of the public may attend, but public input will not be received at these meetings. Public input on the budget can be given at the Annual Budget Public Hearing Meeting on November 17, 2025 at 6:30PM when the budget is reviewed and publicly discussed for the last time.

October Brush Site Hours

The brush site will be open on the following dates and times. Saturday, October 4th, 9AM to 2PM; Wednesday, October 8th, 4PM to 7PM. Also Saturday, October 18th, 9AM to 2PM; Wednesday, October 22nd 4PM to 7PM. November hours are being considered for Saturday only due to the shorter days during the week. Tentatively we plan to have it open the first 2 Saturdays, November 1st and November 15th. Check our website for further information.

Registering for the Election

If you are a new resident of Vienna or just not registered for elections, we recommend you register early to avoid waiting in long lines on election day. Registering before the election is easy and your name will be in the poll book for identification purposes on election day. Registration can be completed online at myvote.wi.gov. The last day to register by mail or online is 20 days prior to each election. The first election next year could happen as early as February.

Town of Vienna Board Minutes September 8, 2025

The regular town board meeting was called to order on Monday, September 8, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, Sherri Meinholz, Gary Endres and Clerk Kathy Clark were present. Also present Tri-County Representatives along with many neighbors and residents. Sign in sheet will be attached to minutes.

Pledge of Allegiance was recited.

Public Comment: Dave Lynch stated he was opposed to the new commercial corridor identified in the Land Use Map. The board should reconsider the location and move it to a better area. Lynch pointed out wetlands should be considered when planning for development. This area currently attracts bird watchers and bicyclers and could enhance more tourism if promoted. Lynch informed the board that he will be appear at the Public Hearing to voice his concerns again.

Approval of Minutes: Motion by Meinholz, second by Nickel to approve the minutes for August 18, 2025, Town Board meeting. Motion carried (5-0).

Discussion and possible action on Resolution 2025-2 Participation in Dane County Urban County Consortium: Motion by Endres, second by Nickel to adopt Resolution 2025-2 and sign the agreement to participate in Dane County Urban Planning and Development for funding in the future. Motion carried (5-0)

Discussion and possible action on Equipment Committee Recommendation to Purchase a new Lawn Mower: The equipment committee held a meeting on September 4th to review equipment inventory and funds as in preparation for 2026 budget. The committee discussed many items and decided to purchase a 60" deck lawn mower after pricing and exploring different models. Endres asked why they didn't consider a 72" while researching models. Discussion followed. This was tabled until the next meeting to gather quotes for mowers with 72" decks.

Discussion and possible action on Mineral Extraction Tipping Fee by Ordinance: Clark was asked about whether Ordinances existed in other municipalities to add a fee as trucks unload materials in the quarries. The only item found for tipping fees was related to recycling. Tri-County representatives were present and informed the board that a charge is placed on each truck as a service fee but that they are unaware of any surcharges collected by municipalities. Discussion followed. This item was deferred until more information can be found.

Discussion on 2026 Draft Budget and Road Projects: Clark explained that 2026 draft budgets are in progress and will be presented at the next meeting. Road projects were discussed based on several roads for future improvement. The board agreed the next road to be considered should be Norway Grove Road. Discussion followed.

Operator's License: None

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center is scheduled for Tuesday, September 9th. Supervisor Cable meeting with Waunakee EMS is scheduled for Thursday, September 11th. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, September 29th. They just purchased a new truck. Supervisor Endres meeting with Waunakee Fire is scheduled for Monday, September 29th. They are working with legal representation as they form the new district.

Town Clerk's Report: Clark reported there is a Dane County Towns Association meeting at the Westport Town Hall on Wednesday, September 17th at 7pm. One topic is regarding Data Centers in Wisconsin. Also, the next Town Board meeting is Monday, September 22nd with the following Monday holding the Public Hearing on the Comprehensive Plan. Both meetings start at 7pm.

Review and authorize payments of current town and utility bills, wages, and expenses: Motion by Cable, second by Meinholz to approve the current town bills as stated in the amount of \$242,247.54; Payroll \$26,353.85; Town Bills \$210,721.62; Utility 1 \$5,153.00 and Utility 2 \$19.07. Motion carried (5-0)

Adjourn: Motion by Endres, second by Meinholz, to adjourn. Motion carried (5-0). The meeting adjourned at 7:50PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These are draft minutes to be approved at the September 22, 2025, board meeting

NOTE: The Plan Commission regularly scheduled meeting was not held in September. There were no new requests or applications submitted for review so the meeting was cancelled.

Town of Vienna Board Minutes September 22, 2025

The regular town board meeting was called to order on Monday, September 22, 2025, at 7:00PM by Chair Jerry Marx. Supervisors Amanda Nickel, Dakota Cable, and Clerk Kathy Clark were present. Also present was PW Supervisor Scott Benson and PW Bill Newman along with 10 neighbors and residents. Sign in sheet will be attached to minutes. Supervisors Gary Endres and Sherri Meinholz were excused.

Pledge of Allegiance was recited.

Public Comment: Dave Lynch stated that the town is getting ahead itself by expanding the commercial corridor past Patton Road on County Hwy V. Take more time to considered how far west on County Road V. Lynch spoke of the reclaimed lands that Madison Sand and Gravel have worked with, the Waunakee Ag Vet business and the mineral extractions sites all fall into agricultural zoning. That works for the community, but any land west of Patton Road is wetland and should be protected. The corridor along WIBU has plenty of land around the area to develop.

Approval of Minutes: Motion by Cable, second by Nickel to approve the minutes of the September 8, 2025, Town Board meeting. Motion carried (3-0).

Discussion and possible action on Equipment Committee Recommendation to Purchase a new Lawn Mower:

The equipment committee held a second meeting on September 18th to review and compare the differences in a 60" deck versus a 72" deck as suggested by the town board at the last board meeting. The committee reviewed the new quotes for a 72" deck and determined there was not much of a cost difference in price. A trailer was researched in the event a larger deck was chosen. It was determined the current trailer would work with either size mower. The final decision really came down to which one was more practical. The equipment committee decided to recommend approval of the Ferris 60" deck. This model was also the lowest cost out of all models. Motion by Nickel, second by Cable to purchase the Ferris 60" deck at \$11,500 with no change to the trailer. Motion carried (3-0)

Discussion on 2026 Draft Budget and Road Projects: Clark reviewed the 2026 draft expenditure budget. Highlighted were two accounts that had an increase in the line item. One item was for new software to replace Quick Books in 2026. Quick books are a standard accounting software that can be used for various types of business, but it is not a "municipal" accounting system. A software used by many other municipalities is Workhorse, a company based in the State of Wisconsin and developed for Wisconsin Municipalities only. It has Utility Billing, Payroll and Accounting, solely for government needs. The one-time cost to set up is a bit expensive but can be paid over two years instead of paying the full cost in one year. Another item was regarding a new roof on the salt shed. Quotes are being solicited for review prior to finagling the budget. Last, road work was discussed, and everyone is ready to move forward on Norway Grove Road in 2026. The plan is to bid this project early in 2026 for a complete.

Operator's License: None

Town Supervisor Reports: Supervisor Amanda Nickels' meeting with Cornerstone Community Center was held Tuesday, September 9th. Nothing new to report. Supervisor Cable meeting with Waunakee EMS was held Thursday, September 11th. They just purchased a new ambulance and will bring it to one of the future town meetings. Supervisor Meinholz meeting with Dane-Vienna Fire Department is scheduled for Monday, September 29th. Endres meeting with Waunakee Fire is scheduled for Monday, September 22nd.

Town Clerk's Report: Clark reminded the board of the Public Hearing next Monday, September 29th at 7pm on the Proposed Comprehensive plan.

Review and authorize payments of current town and utility bills, wages, and expenses:

Motion by Cable, second by Nickel to approve the current town bills as stated in the amount of \$12,562.29; Payroll \$5,574.09; Town Bills \$6,531.46; Utility 1 \$354.47 and Utility 2 \$102.27. Motion carried (3-0)

Adjourn: Motion by Nickel, second by Cable, to adjourn. Motion carried (3-0). The meeting adjourned at 7:33PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These are draft minutes to be approved at the October 6, 2025, board meeting

HALLOWEEN AT THE FARM

Schumacher Farm Park is hosting a day on the farm on Saturday, October 18th from 4:00PM to 8:00PM.

Spooky Fun for the Whole Family:

- Interactive characters
- Haunted hayrides through the farm field featuring creepy characters
- Games and crafts
- Face painting
- Balloon artist
- Marshmallow roasting at our campfire
- Fortune telling
- Storytelling in the chicken coop and farmhouse
- Witch's Bat House featuring interactive bat display
- Free parking Rain or shine event!
- **Hay Rides start at 4:30 and are first come, first served.**
- Concessions will be for sale and provided by Rotary Club of Waunakee.

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**Vienna Town Board Meeting Agenda
Monday, October 6, 2025**

The Vienna Town Board will meet on Monday, October 6, 2025 at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the September 22, 2025 Town Board meeting

Discussion on 2026 Budget and Road Projects

Operator's License

Town Supervisor Reports

Town Clerk's Report

Update on Vienna Comprehensive Plan

Review and authorize payments of current town and utility bills, wages, and expenses

Adjourn